

**Job Posting for Executive Director Position for Children's Museum of FDL  
Posted February 2008**

City	Fond du Lac, Wisconsin
Description	<p>Immediately hiring, the Children's Museum of Fond du Lac, seeks an experienced leader to assume the position of <b>Executive Director</b> ("ED") and guide this newly opened museum. Responsibilities will include managing day to day operations and leading the development function.</p> <p>The ED must be able to follow the business plan, forge critical partnerships, manage existing relationships with donors and secure additional funding sources. The ED will be the primary interface with the Board of Directors and various committees. The ED will also work with external exhibit designers and local media contacts. This position requires solid management skills, business knowledge, excellent communications abilities and successful fundraising experience. It requires adept experience in Microsoft Word, Excel and PowerPoint. Accounting skills and knowledge of Microsoft Publisher, and Quickbooks desired, but not necessary.</p> <p>Primary qualifications: bachelor's degree from an accredited four year university and five (5) years of experience related to the above areas of responsibilities, especially as they relate to fundraising skills. Experience in the non-profit sector preferred. A dedication to the organization's mission of connecting children and their caregivers in the partnership of learning will be strongly considered.</p>
Salary	Commensurate with experience
Date Submitted:	February 1, 2008
Organization / Company:	Children's Museum of Fond du Lac- 51 Sheboygan Street, Fond du Lac, Wisconsin. Visit our website at <a href="http://www.childrensmuseumfdl.org">www.childrensmuseumfdl.org</a> for job application.
Contact Name:	Andrea Welsch
Phone / Fax:	920-929-0707
Mail/ E-mail:	Qualified applicants must submit letter of interest and or resume via e-mail to <a href="mailto:cmfdl@sbcglobal.net">cmfdl@sbcglobal.net</a> or via regular mail to Children's Museum FDL, 51 Sheboygan Street, Fond du Lac, WI 54935.